

Individual account – application checklist

Employment Status	Requirements
Employed	<ul style="list-style-type: none">✓ Valid Identification: one (1) form of valid identification (in colour) with signature (e.g.: passport, national photo identification card, state identification card, driver's license).✓ Proof of Address: Most recent fixed utility bill, credit card statement or mortgage statement or trade statement not more than three (3) months old OR signed and dated Lease agreement (unexpired), a recent bank statement.
Unemployed	<ul style="list-style-type: none">✓ Valid Identification: one (1) form of valid identification (in color) with signature (e.g.: passport, national photo identification card, state identification card, driver's license).✓ Proof of Address: most recent fixed utility bill, credit card statement or mortgage statement or trade statement not more than three (3) months old or signed and dated lease agreement (unexpired), a recent bank statement.
Self Employed	<ul style="list-style-type: none">✓ Valid Identification: one (1) form of valid identification (in color) with signature (e.g.: passport, national photo identification card, state identification card, driver's license).✓ Proof of Address: most recent fixed utility bill, credit card statement or mortgage statement or trade statement not more than three (3) months old or signed and dated lease agreement (unexpired), a recent bank statement.
Retired	<ul style="list-style-type: none">✓ Valid Identification: one (1) form of valid identification (in color) with signature (e.g. passport, national photo identification card, state identification card, driver's license).✓ Proof of Address: Most recent fixed utility bill, credit card statement or mortgage statement or trade statement not more than three (3) months old OR signed and dated Lease agreement (unexpired), a recent bank statement.

Notes

- The same document **cannot** be utilized to fulfil two different requirements.
- In accordance with jurisdictional requirements, Capital Markets Elite Group reserves the right to request additional documentation.
- Fixed utilities include internet, cable, water, gas, or electricity (cellphone bills will not be accepted)
- Where a utility bill is not in your name, requirements are:
 - One (1) form of valid identification with signature (Passport, National Photo Identification Card, State Identification Card, Driver's License) AND a letter of authorization from the utility bill Holder.
- Letter of Authorization must be:
 - Addressed to Capital Markets Elite Group, signed, dated and granting permission to use the utility bill as your proof of address to conduct business at Capital Markets Elite Group.