

# Account closure request

Please complete this form in its entirety. Once completed please send the form, along with one form of ID, to [clientservices@cmelitegroup.com](mailto:clientservices@cmelitegroup.com)

PLEASE COMPLETE THE FORM IN BLOCK CAPITALS

## 1. Account holder information

Account number

Account title (name on account)

## 2. Reason for account closure

## 3. Instructions for remaining funds (if applicable)

Wire remittance      internal transfer

## 4. Internal Capital Markets Elite Group transfer information

Transferring FROM account number

Transferring TO account number

You must be the account holder on the account you are transferring to.

## 5. Wire remittance information

Receiving bank name

Receiving bank address

ABA routing number

SWIFT code

Recipient name

Recipient account number

Recipient address

Intermediary bank name

Intermediary bank address

ABA routing number

SWIFT code

## 6. Signature

If "Wire remittance" is checked, the undersigned requests that Capital Markets Elite Group execute the wire transaction described above, and acknowledges that: (i) the intermediary or receiving institution may charge additional fees; (ii) any failure and/or delays in executing this request may occur for any variety of reasons, including inaccurate or ambiguous instructions, lack of available funds in the distributing account, Capital Markets Elite Group's inability to verify the authenticity of the request or identity of the account holder, wire cut-off times, systems outages, or intermediary institution delays; (iii) Capital Markets Elite Group reserves the right to not execute this request in its discretion; and (iv) I will not hold Capital Markets Elite Group liable, and agree to indemnify it, for any losses or damages that may arise in connection with this request. Be advised that in accordance with industry regulations of Trinidad and Tobago, Capital Markets Elite Group may need to contact you to confirm the details and fees related to any wires. By completing this form, you are authorizing us to contact you to provide this information. Please ensure that the contact information for your account is accurate prior to the submission of your wire request.

All funds remitted will be net of software fees, locate fees, inactivity fees, margin interest and any other applicable fees. Funds recently deposited by WIRE will be available for withdrawal five (5) business days following the date of deposit. We will only wire for final credit to an account in the exact same name as the account you hold with our firm. We DO NOT allow third party wires.

The undersigned hereby requests that Capital Markets Elite Group close the account identified above. The undersigned understands that some obligations of the undersigned to Capital Markets Elite Group will survive the closing of the account.

Account holder signature

Date

## FOR OFFICIAL USE ONLY

### CLIENT SERVICES

Verification completed:    Verbally                      ID/Signature

Authorising signature

Date

### FUNDS AND BANKING

Subscription fee charged      other fees charged                      rebate processed

Authorising signature

Date

### OPERATIONS

Plans removed                      TP account closed                      TP user access removed

AM account closed                      AM user access removed

Operations officer

Signature

Date

Authorizing officer

Signature

Date